



Creating Healthier Benefits<sup>™</sup>

aking the greatest use of your healthcare dollars is our goal at Interactive Medical Systems (IMS). We create, implement and administer customized benefits plans. A customized benefits plan means you meet your employees' benefits needs and your company's strict financial practices. Our services set the standard for personalization and flexibility and form the foundation of our clients' strategic employee benefits initiatives. IMS helps employers shape benefits plans with cost-effective and flexible benefits options, such as self-funded plans, innovative claims processing and consulting services — all with the goal of improving benefits offerings and maintaining a healthy bottom line.

# Interactive Medical Systems

#### Benefits Administration Services

Creating employee benefits programs customized to fit your company's needs and your employees' needs.

#### Self-Funded Plans

- Medical
- Dental
- Vision
- Prescription Drug

#### Cafeteria Plans

- Premium Conversion
- Flexible Spending Accounts
- Full Cafeteria Options

#### Managed Care Programs

- Preferred Provider (PPO)
- Point-of-Service (POS)
- Exclusive Provider (EPO)

#### COBRA & HIPAA Compliance

- COBRA Continuation Administration
- HIPAA Certificate Issuance
- HIPAA Compliant EDI and Online Access

### **Brokerage Services**

Supplementing and completing your benefits offerings.

#### **Fully Insured Plans**

- Medical
- Dental
- Vision
- Life
- Disability
- Long-term Care
- Mental Health & Transplant Carve-out

#### Consolidated Billing & Reconciliation

Supplemental & Voluntary Products

### **Consulting Services**

Keeping your benefits plan up to date as changes occur in your company, benefits regulations and human resources issues.

#### **Employee Benefits**

- Analysis
- Design
- Alternatives

#### **Human Resources**

- Policy & Procedure Development
- Employee Relations
- Compensation
- Staffing Strategies
- Training & Development

### Create — Innovative Solutions and Personalized Service

ur customized benefits planning services help you take control of benefits costs by creating effective, cost-conscious benefits plans. IMS specializes in the administration of many types of plans, including self-funded and fully insured plans. Our services extend into human resources consulting to offer you additional employee-related information and direction.

Service is the most important element in our business and our goal is to provide you and your employees with clear communication, efficient claims processing and personalized services. Your benefits plan is handled by a specific representative who knows your business and can personalize our services to fit your needs. We spend the time necessary to ensure that the benefits program you select is healthy for your business and your employees.

# Implementation and Administration — Managing Claims. Controlling Costs.

e focus on your benefits planning and administration, so you can focus on your business. When you work with us, you are drawing on our team's extensive experience in benefits administration, legal issues, claims administration and human resources. We handle the time-consuming activities and responsibilities of benefits administration, such as processing claims and reviewing regulations and legislation that affect your benefits plans. With continual review and assessment of your benefits plan, we recommend modifications to control your costs.

# Compliance and Legal Issues — Protecting Your Benefits Plan (HIPAA, ERISA, COBRA)

he ever-changing laws and regulations surrounding employee benefits and healthcare make compliance a sensitive issue. IMS closely monitors laws and regulations and can quickly modify your benefits plan to ensure compliance so you can avoid fines and penalties.

Active memberships in industry associations allow us to have knowledge of changes in benefits and human resources laws and regulations as soon as, or even before, they are finalized.





### Technology - Efficiency, Responsiveness

tilizing advanced computer technologies, IMS ensures exceptional benefits administration practices. Our fully automated system allows real-time data capturing, specific reporting and easy access to critical information, so you get information when you need it.

IMS offers myhealthplanonline.com, an innovative website designed for covered employees where they can access their benefits information, including coverage, claims filing and status, and ask specific questions.

Myhealthplanonline.com is designed to increase

employee satisfaction and reduce administration

time, thereby reducing your costs.



# Self-Funded Benefits Plans

### Maintaining a Healthy Plan and Controlling Costs

Self-funded benefits plans continue to gain popularity as employers realize positive bottom-line results. With a self-funded plan, you control benefits costs and you determine how those costs are handled. IMS designs and implements a self-funded plan in which you, the employer, retain a predictable and manageable percentage of your employees' healthcare costs.

## BENEFITS ADMINISTRATION SERVICES

e provide comprehensive and ongoing administration services to ensure that your plan continues to meet your company's needs and your employees' needs.

#### **IMPLEMENTATION**

The key to successful implementation is clear communication, organization and flexibility.

- Assistance to determine appropriate plan design and equitable rate structures for plan participants
- All necessary forms, enrollment cards and identification cards
- Booklet and plan document design and printing
- · Banking and accounting arrangements
- Account manager assigned to your company to manage all aspects of your benefits plan

#### **CLAIMS PROCESSING**

Our claims operation is accurate and efficient.

- · Highly automated flexible system
- System accepts any form containing necessary claim information
- Use national UCR (usual, customary and reasonable charges) database to control provider charges
- Five-day turnaround on most claims
- · Trained personnel to respond to claims questions
- Aggressive pursuit of coordination of benefits and subrogation
- HIPAA compliant electronic data interchange (EDI) capabilities for enrollment and eligibility updates
- HIPAA compliant on-line access capabilities to beneficiary and claim files
- Dedicated claims adjusters assigned to specific plans

#### REPORTING

Standardized and customized reports are tools we use to control your benefits costs.

Our reports include:

- Eligibility / accounting register
- · Benefits overview
- Demographics inquiry and verification
- Detailed claim status and history
- Provider directory search
- Check/payment register
- Claims analysis (by employee, provider, and diagnosis/procedure)
- Diagnostic group profiles (i.e. diagnosis, age, location)
- IRS/DOL reporting (i.e. Form 5500, M1, etc.)
- COBRA enrollments, claims and utilization

#### **QUALITY ASSURANCE**

We measure every aspect of our business to ensure your satisfaction.

- Audit procedures ongoing claims auditing with emphasis on quality and service
- Review of all large claims by a supervisor
- Negotiation of out-of-network hospital, professional and ancillary claims using a national cost-containment firm
- Coordination with case management firm to conduct utilization review and case-management

# Cafeteria Plans

creates Cafeteria Plans which offer both employer and employee substantial tax savings. Employee salaries or compensation are reduced by an amount necessary to cover certain fixed benefits costs including health insurance premiums or group term life insurance. Non-fixed benefits costs include dependent care, physical examinations, dental and vision. Using pre-tax dollars rather than after-tax dollars means more take-home pay for the employee.

#### **ENHANCE YOUR CURRENT OFFERINGS**

 IMS can administer your Cafeteria Plan without any changes in your current health claims administration or benefits.

#### **EMPLOYER ADVANTAGES**

- Employer's costs for worker's compensation and FICA are reduced when the employee's salary is reduced by the amount of the contribution to the Cafeteria Plan.
- Employee benefits preferences can be exercised without any additional cost to the employer.
- Employer can make health benefits plan changes to shift costs and lessen the impact to employees by providing a way to cover some of the increased out-of-pocket expenses.

#### **EMPLOYEE ADVANTAGES**

- Employee tax breaks. The employee pays for flexible benefits with pre-tax dollars. The employee's FICA, state and federal income taxes are reduced on that portion of salary that is used for flexible benefits.
- Employee receives choice of benefits customized for his or her current needs.





# **Health Care Plan Services**

### **≻**Health Care Claims Admin Since 1981

- ✓ June 2000-Acquired by Previous Mgt
- ✓ Major upgrades:
  - **❖** Technology (Web, HIPAA, Phone)
  - ❖ Services (Web, HR, Debit Card)

### **≻**Health Care Claims Administration

- ✓ Plan Design (PPO, POS, EPO, Traditional)
- ✓ Compliance (HIPAA\COBRA\ERISA\DOL)
- ✓ Accurate & Efficient Claims Admin
- ✓ Dedicated Claims & Service Reps
- ✓ Internet Claims & Eligibility
- ✓ Dedicated Claims & Service Reps
- ✓ Dedicated Account Manager
  - One Contact for All Inquiries



# Health Care Plan Services (con't)

## > Prescription Drug Plans

- ✓ Direct Eligibility Feeds to PBMs
- ✓ Deductible and/or Co-pay Plans
- ✓2 & 3-Tier Plans (Formulary)

## ➤ Medical & Disease Mgt (Outsourced)

- ✓ Electronic Coordination (Elig, LCM, etc.)
- ✓ Patient Advocate
- ✓ Identify & Reduce High Risk Factors
- ✓ Hospital Stay Review & Certification
- ✓ Better Care & Real Savings

### >COBRA Continuation Administration

- ✓ Initial & Event Notifications
- ✓ QB Billing & Payment Processing
- ✓ Plan Reporting and Funding



# **Dental Plan Services**

- **▶ Dental Claims Admin Since 1982**
- **≻Traditional Self Funded Plans** 
  - $\checkmark 4 5$  Tier Coinsurance
  - ✓ Deductible and/or Co-pay
  - ✓ National R&C Database

### **➢ Direct Reimbursement Plans**



- ✓ Provider Friendly Benefits
- ✓ Tiered Reimbursement Schedule (no R&C)
- ✓ Directly Reimburse Employee or Pay Provider on Assignment
- ✓ Exclusive Administrator for the NC Dental Society Plans



# **Internet Based Services**

### **▶Plan Sponsors:**

- ✓ Customized Employer Branding
- ✓ SPD & Forms Download
- ✓ Benefits Overview
- ✓ Eligibility Inquiry & Updating
- ✓ Detailed reporting & User Tracking
- ✓ Process HIPAA EDI Transactions
- ✓ Provider Directory Search
- ✓ Generalized & Targeted Messaging

#### >Members:

- ✓ Detailed Claim Status & History
- ✓ Eligibility Inquiry
- ✓ Benefits Overview
- ✓ PCP Inquiry & Verification
- ✓ SPD & Forms download
- ✓ Provider Directory Search
- ✓ Generalized & Targeted Messaging

### >Providers:

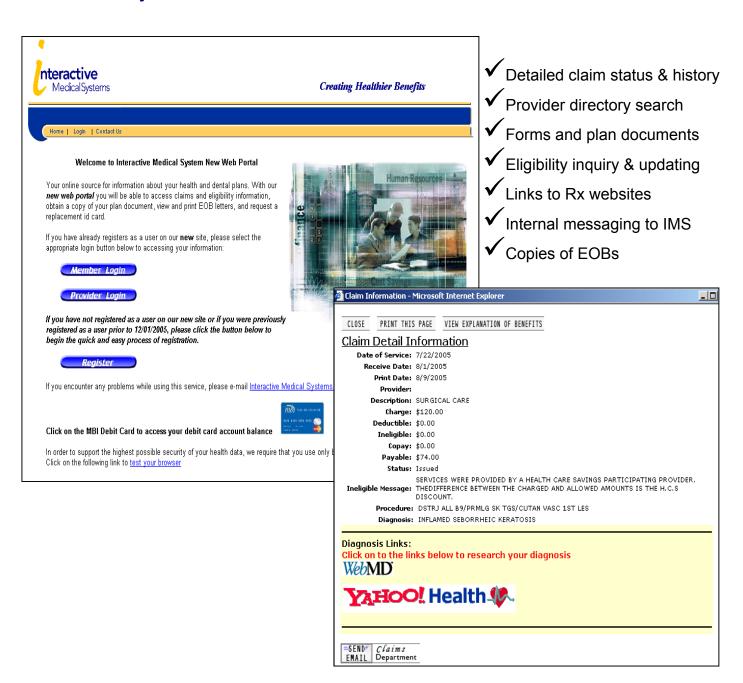
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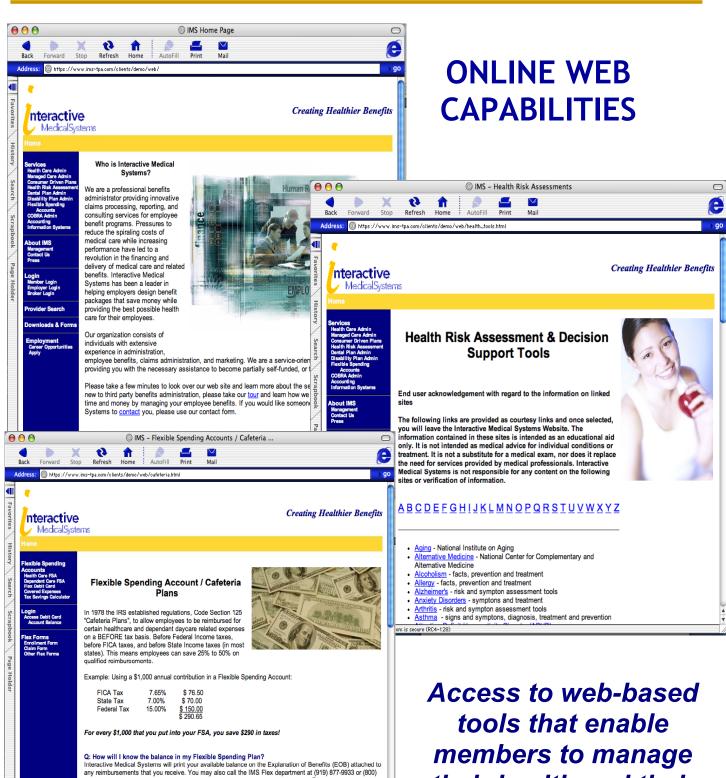
### REAL-TIME WEB SERVICES

# www.myhealthplanonline.com

Interactive Medical Systems' Real-Time Web Services allows us to quickly distribute webbased customer self-service tools that allow you to offer a proactive health care plan with a minimal monthly investment.







426-8739 to check your outstanding balances. Participants in the Flex Convenience® debit card program can

Q: Can I change my elections in the Section 125 plan at anytime during the plan year?

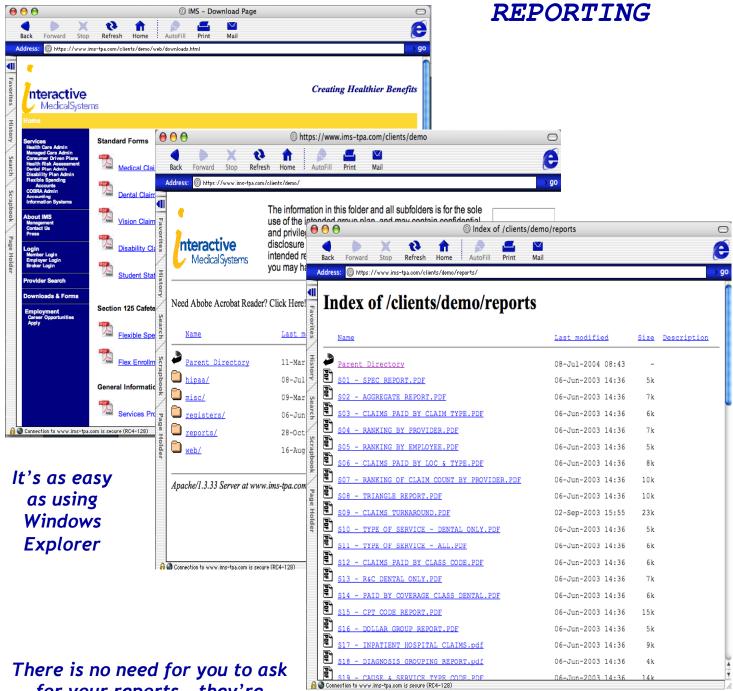
No. You cannot change your elections during the plan year, except in the event of specified status changes. The following events are considered eligible status changes; however, your election change must be

check their account balances online at http://www.the

members to manage their health and their healthcare dollars.



# CONVENIENT ONLINE REPORTING



There is no need for you to asl for your reports... they're automatically available on the website every month!



